

INSTRUCTIONS TO BIDDERS

Date: May 30, 2016

BID PACKAGES #: CP1617

1. BID SUBMISSION

The St. Clair Catholic District School Board (Board) is seeking roofing contractor to provide roof maintenance program consisting of repairs, replacements and upgrades to existing roofs at fifteen (15) facilities located in the Municipality of Chatham-Kent.

Bids from invited bidders shall be submitted on the Bid Form provided and submitted in an envelope clearly marked:

Bid Packages #: CP1617 ROOF MAINTENANCE PROGRAM TENDER

The envelope shall be sealed and delivered to: St. Clair Catholic District School Board

 St. Clair Catholic District School Board 420 Creek Street Wallaceburg, ON N8A 4C4

Attention: Mr. Tony Prizio, Procurement Specialist

Bids will be accepted at the Catholic Education Centre office not later than June 14, 2016 @ 4:00:00 p.m. (No extensions to Bid Closing date are anticipated. Bidders are encouraged to act immediately to prepare their submissions!)

Bids shall be filled out in ink or typed, signed in longhand by a duly authorized company official (having authority to bind). One original of the fully completed Bid Form must be submitted. **Failure to provide all of the requested information on the Bid Form may result in disqualification of the bid**.

Bids by telephone, fax or email will <u>not</u> be accepted.

After bid closing, sealed envelopes will be opened by the Board's Procurement Specialist (Tony Prizio) and a representative from Corporate Services' department.

2. <u>SCOPE OF WORK</u>

The Instructions to Bidders identifies the work to be performed in the Contract and takes priority if there is a conflict within the Bid Documents. **Refer to attached specifications for detailed description of work to be carried out by the successful proponent.**

3. BID DOCUMENTS

The following Bid Documents form the basis of this Bid Package and shall be examined by bidders:

- **3.1** Instructions to Bidders dated May 30, 2016
- **3.2** Remlap Building Services Request for Tender, Bid Form, Drawings and Scope of Work
- 3.3 Prime Contract Board will issue a purchase order to the successful proponent(s). The Board assumes no responsibility for the bidder's failure to examine <u>all</u> of the Bid Documents.



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4. BID ACCEPTANCE

It shall be understood by all bidders, that the bid shall be valid and subject to acceptance by the Board, and that no adjustments shall be made to the Bid amounts for a period of up to and including sixty (60) days from the Bid Closing Date.

The Board reserves the right to determine the successful bidder by any combination of base bid, separate prices, requested alternate prices and voluntary alternate prices submitted with the bid. The Board is not obligated to select the bid with the lowest price and may cancel a bid prior to award without liability to any bidder.

The successful bidder shall be required to enter into a formal contract with the Board, which will include the terms and conditions of the Instructions to Bidders, Bid Form, and all other applicable documents.

5. <u>AWARD</u>

The Board has the right to reject any or all bids. The lowest Bid will not necessarily be accepted. The invitation to bid does not constitute an offer by the Contractor to enter into a contract.

6. <u>PAYMENT</u>

The Board shall pay within forty-five (45) days after receipt of the invoices which are received and approved by the Board.

7. <u>TAXES</u>

Include in Bid all Taxes and all other Customs Duties and Excise Taxes which are in force at Bid date as detailed in General Conditions. Harmonized Sales Tax (H.S.T.) is <u>not</u> to be included in the bid. The H.S.T. amount and the Bidder's <u>H.S.T. Registration Number</u> are to be indicated on the Bid Form in the spaces provided.

8. <u>ADDENDA</u>

Bidders finding discrepancies, ambiguities or omissions in the bid documents or having doubt as to the meaning or intent thereof, shall immediately notify the Procurement Specialist who may issue instructions and/or clarifications by Addendum to all Bidders. Bidders may also, during the Bidding Period, be advised by Addendum of any additions, deletions or alterations to bid documents. All such Addenda shall become part of the Bid Documents.

All questions to be addressed in writing to:

<u>Mr. Tony Prizio</u>, Procurement Specialist St. Clair Catholic District School Board Fax 519.627.8230 or E-mail: <u>tony.prizio@st-clair.net</u> Copy: <u>marcie.butler@st-clair.net</u> **No later than 48 hours prior to bid closing date.**



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9. CHANGE NOTICES, CHANGE ORDERS

The following fee percentage and overhead charges shall be applied to additional work ordered by the Board:

- For work carried out by the Contractor's own forces 10% Overhead & Profit
- For work involving a subcontractor, the subcontractor may charge a maximum 10% fee. The General Contractor may charge a maximum of 5% in addition to subcontractor's fee.

10. BONDING : NO BONDING REQUIRED

On bids exceeding \$ 50,000.00, submit with the Bid an Agreement to Bond for a 50% Performance Bond, and a 50% Labour & Material Payment Bond. Upon request, the successful Bidder will be required to provide the 50% Performance Bond and 50% Labour and Material Payment Bond from a bonding company acceptable to the Board. The cost of the bond is <u>not</u> to be included in the bid sum, the amount of which is to be identified on the Bid Form.

11. VOLUNTARY ALTERNATE AND SEPARATE PRICES

The bid amounts are to be based on the bid documents. Where there is any conflict within the bid documents, the bid amount shall include the higher cost alternative. Alternative proposals are encouraged and must be identified in the bid. Submit complete information including any impact on schedule to allow a full evaluation of the proposal including, as applicable, any particulars in which the alternate proposal is at variance with or unable to meet the specifications. Note also any impact on other trades if the alternative is accepted. Alternative proposals may be made without limitation, including for items specified as single sourced.

12. EXAMINATION OF SITE & SITE VISIT: NOT REQUIRED

In submitting a bid, it will be assumed that the bidders have carefully examined the site and surrounding properties of the work and have informed themselves as to the existing conditions, access, storage areas and limitations, and have included in the bid price the complete cost of the work contemplated by the drawings and specifications and other bid documents.

13. TIMING OF PROJECT

A purchase order will be issued by June 17, 2016. Work on <u>ALL</u> sites must take place during the month of July 1 and completed no later than August 26, 2016.

14. PROJECT SPECIFIC REQUIREMENTS

Contractor shall provide their own washroom facilities for their employees, board washrooms will be offlimits to the contractor's employees.

Please be advised that the Owner has a No Smoking Requirement on the Owners' property. Contractors are requested to ensure that employees and suppliers are advised of the Requirement. Contractor shall remove rubbish and debris from the site on a daily basis or as directed by the Board. On completion of the work, all debris shall be removed; the floor shall be thoroughly cleaned and swept; the site shall be left in a tidy condition (construction clean). Do not use the Board's equipment or facilities for cleaning or for any reason.



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15. INSURANCE

Contractor must maintain, at the Contractor's expense for the entire term of the Contract or as otherwise required, all insurance as set out below:

- The successful Contractor shall provide the Board with proof of insurance for Comprehensive General Liability and Property Damage with a limit of not less than \$2,000,000.00 (two million dollars) inclusive prior to commencing work.
- The successful Contractor shall provide the Board with proof of insurance for Motor Vehicle Public Liability and Property Insurance on all owned and rented equipment with a limit of not less than **\$2,000,000.00 (two million dollars)** inclusive prior to commencing work.
- The Contractor agrees to indemnify, hold harmless, and defend the Board from and against any and all liability for loss, damage and expense, which the Board may suffer or for which the Board may be held liable by reason of injury (including death) or damage to any property arising out of negligence on the party of the proponent or any of its representatives or employees by way of ownership or operation of an automobile.
- The successful Contractor shall provide the Board with a complete certified copy of all policies.
- The successful Contractor must name the St. Clair Catholic District School Board as additional insured on their insurance policies.

16. WORKPLACE SAFETY INSURANCE BOARD (WSIB)

Contractor must furnish a copy of Workplace Safety and Insurance Board Clearance Certificate of good standing, "Section 748" of the Workplace Safety and Insurance Act with its bid documents.

17. PERMITS

The Board will apply and pay for the building permit. The Contractor shall apply for and include costs for any other permits and approvals required for the completion of their work.

18. MEETINGS

A Post Bid Meeting may be convened and chaired by the Board who will invite Contractor and his major Subcontractors to review the Contract Documents and Bid submitted. This meeting will be prior to the Board issuing a Letter of Intent or Contract. This meeting does not constitute or infer any contract award to the proposed contractor or any other contractor, nor that will the project proceed.

During the course of Work, scheduled progress meetings may be required at the call of the Project Leader.

19. GUARANTEE

The guarantee shall be as outlined in the specifications starting from after completion of the entire job and acceptance thereof by the Board unless a different period of time is specified with the Board's approval. The Contractor's guarantee shall cover all work under the Contract whether or not any portion or trade has been sublet.

The Contractor agrees to correct promptly, at the Contractor's own expense, defects or deficiencies in the Work which appear prior to and during the period of guarantee, or such longer periods as may be



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specified for certain products or work.

If the Contractor fails to make any replacements or repairs required hereunder, after notice from the Board and reasonable opportunity to do so, the Board may have such work done at Contractor's expense, including all necessary labour costs in connection therewith. Board shall inform Contractor in advance of the approximate cost of such work to be done by the Board.

20. <u>SCHEDULE</u>

The Contractor will be required to perform the work in accordance with the Schedule dates provided in 13. <u>Timing of Project</u>. Ordering of major and long delivery items shall begin immediately upon successful bidder's receipt of contract award. The Contractor will provide a construction schedule within five (5) days of being awarded the project.

Time is of the essence. Bidders are to include adequate manpower, overtime and shift work necessary to meet or improve the schedule, and to make up any time lost to weather or normal delays. Include travel, room and board costs for out of town workers, shop overtime and other premiums to expedite material and equipment, shipping premiums and any incentive costs required to meet the schedule.

21. CONTRACTED SERVICES PROGRAM

Contractors performing work on Board property must complete the Contracted Services Program. This program has three basic components that <u>must</u> be met before the bid is awarded. Contractors who cannot meet the minimum requirements of this program will not be awarded this tender. Program information can be found on the Board's web site at <u>www.st-clair.net</u> or through the Board contact identified previously in this document.

22. HEALTH and SAFETY

The Occupational Health and Safety Act describes the responsibilities of an employer. The Board requires Contractors to maintain procedures, training, and enforcement so that the responsibilities are carried out in the workplace. The Contractor shall abide by and strictly adhere to the regulations and conditions set out and laid down by the most current versions of the Occupational Health and Safety Act. All staff employed or hired by the Contractor and working on the Board's premise MUST be trained in WHMIS in accordance with Occupational Health and Safety Act and Regulations. They MUST adhere to all of the Board's Health and Safety Procedures and Guidelines and to Municipal By-Laws.

Contractor will submit proof of its health and safety program, procedures and training as detailed above upon request by the Board.

The Contractor shall appoint a Competent Person as the Supervisor of this project. The Competent Person shall be as defined in Section 1 of the Occupational Health and Safety Act.

The successful Contractor shall conform to the Ontario "Occupational Health and Safety Act" and all regulations made under said act and assume full responsibility for contraventions of same.

All workplace injuries or accidents on Board property MUST be reported by the Contractor to the Board's representative within 24 hours.

Any workplace injury that is defined under the Occupational Health and Safety Act as a "Critical Injury" must be reported to the Board's representative IMMEDIATELY.



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23. <u>SAFE SCHOOL PROCEDURES</u>

Contractor's staff is required to report to the main office of each school during regular school hours and notify the school office staff of the purpose of the visit. The Contractor is required to adhere to all school specific procedures if applicable.

It is the responsibility of the Contractor's staff to sign in and sign out of the Log Book, which is located in the main office area, while performing their duties.

The following information must be recorded in a legible manner:

Date Company Name Employee Name Employee Signature Reason for Visit Time Entering Building Time Leaving Building

24. PARKING

Contractors must park within the designated areas and allow for provisions to and from the designated parking area onto the job site.

25. <u>TIE BIDS</u>

In the event of a tie. A coin flip conducted by the Procurement Specialist with a minimum of one other Board staff will determine the successful proponent

END OF INSTRUCTIONS TO BIDDERS

ST. CLAIR CATHOLIC DISTRICT SCHOOL BOARD 420 CREEK STREET WALLACEBURG ONTARIO N8A 4C4

REQUEST FOR TENDER

FOR

ROOF MAINTENANCE PROGRAM VARIOUS SCHOOLS

TENDER FORM

		@ St. Clair Catholic District School Board	
	Name of Bidder		
		(Hereinafter Called the Tenderer Contractor)	
	Address		
	Being A	(A) which	(В)
		<u>Note</u> : In space (A) above states type of company Eg. "Incorporated", "limited", etc. In space (B) above state "is" or "is not".	
Regist	tered under the law	vs of the Province of	
	DOES HEREBY A	AGREE TO:	
1.	Furnish all labour, Program at St. Cla	AGREE TO: materials, equipment, and service necessary for the completion of th air Catholic District School Board for Various Schools in accorda Work and Roof Plan with description for TOTAL TENDER PRICE "A	nce with Form of
1.	Furnish all labour, Program at St. Cla Tender, Scope of \	materials, equipment, and service necessary for the completion of th air Catholic District School Board for Various Schools in accorda Work and Roof Plan with description for TOTAL TENDER PRICE "A \$	nce with Form of " (H.S.T.
1.	Furnish all labour, Program at St. Cla Tender, Scope of \	materials, equipment, and service necessary for the completion of th air Catholic District School Board for Various Schools in accorda Work and Roof Plan with description for TOTAL TENDER PRICE "A	nce with Form of " (H.S.T.
1.	Furnish all labour, Program at St. Cla Tender, Scope of V INCLUDED), or such other sums	materials, equipment, and service necessary for the completion of th air Catholic District School Board for Various Schools in accorda Work and Roof Plan with description for TOTAL TENDER PRICE "A \$	nce with Form of " (H.S.T. ded)
	Furnish all labour, Program at St. Cla Tender, Scope of N INCLUDED), or such other sums and deductions as	materials, equipment, and service necessary for the completion of th air Catholic District School Board for Various Schools in accorda Work and Roof Plan with description for TOTAL TENDER PRICE "A \$ (HST Inclue s as may be finally ascertained in accordance with the allowance for	nce with Form of " (H.S.T. ded) Roof Maintenance
	Furnish all labour, Program at St. Cla Tender, Scope of N INCLUDED), or such other sums and deductions as	materials, equipment, and service necessary for the completion of th air Catholic District School Board for Various Schools in accorda Work and Roof Plan with description for TOTAL TENDER PRICE "A <i>s</i> as may be finally ascertained in accordance with the allowance for s set out in the Tender Documents.	nce with Form of " (H.S.T. ded) Roof Maintenance
Name Addres	Furnish all labour, Program at St. Cla Tender, Scope of V INCLUDED), or such other sums and deductions as	materials, equipment, and service necessary for the completion of th air Catholic District School Board for Various Schools in accorda Work and Roof Plan with description for TOTAL TENDER PRICE "A 	nce with Form of " (H.S.T. ded) Roof Maintenance
Name Addres	Furnish all labour, Program at St. Cla Tender, Scope of N INCLUDED), or such other sums and deductions as of Bidder	materials, equipment, and service necessary for the completion of the air Catholic District School Board for Various Schools in accorda Work and Roof Plan with description for TOTAL TENDER PRICE "A	nce with Form of " (H.S.T. ded) Roof Maintenance
Name Addres Being	Furnish all labour, Program at St. Cla Tender, Scope of N INCLUDED), or such other sums and deductions as of Bidder	materials, equipment, and service necessary for the completion of the air Catholic District School Board for Various Schools in accorda Work and Roof Plan with description for TOTAL TENDER PRICE "A 	nce with Form of " (H.S.T. ded) Roof Maintenance

Page 1

TENDER FORM

Roof Maintenance Program for Various Schools @ St. Clair Catholic District School Board

(A) ST. JOSEPH CATHOLIC SCHOOL - TILBURY

Roof Area 'B' Item № 1 See Page 1 of 16 from Scope of Work		\$	
Roof Area 'C' Item № 2 See Page 1 of 16 from Scope of Work		\$	
Roof Area 'D' Item № 3 See Page 1 of 16 from Scope of Work		\$	
Item № 4 See Page 1 of 16 from Scope of Work		\$	
Roof Area 'E' Item № 5 See Page 1 of 16 from Scope of Work		\$	
Item № 6 See Page 1 of 16 from Scope of Work		\$	
Item № 7 See Page 1 of 16 from Scope of Work		\$	
Roof Area 'H' Item № 8 See Page 1 of 16 from Scope of Work		\$	
(Total of Items 1 thru 8)	<u>SUBTOTAL 'A'</u>	\$	
(B) <u>ST. JOSEPH CATHOLIC SCHOOL – CHATHAM</u>			
Roof Area 'A' Item № 1 See Page 2 of 16 from Scope of Work		\$	
Roof Area 'B' Item № 2 See Page 2 of16_ from Scope of Work		\$	
	mlap Building Services Inc. ad. RR1 – Harrow Ontario	NOR 1H0	

Item № 3 See Page 2 of 16 from Scope of Work		\$
Item № 4 See Page 2 of 16 from Scope of Work		\$
Item № 5 See Page 2 of 16 from Scope of Work		\$
Item № 6 See Page 2 of 16 from Scope of Work		\$
Roof Area 'C' Item № 7 See Page 2 of 16 from Scope of Work		\$
Item № 8 See Page 2 of 16 from Scope of Work		\$
Roof Area 'D' Item № 9		¢
See Page 2 of 16 from Scope of Work Item № 10 See Page 2 of 16 from Scope of Work		\$ \$
Item № 11 See Page 2 of 16 from Scope of Work		\$
Item № 12 See Page 2 of 16 from Scope of Work		\$
Item № 13 See Page 2 of 16 from Scope of Work		\$
(Total of Items 1 thru 13)	<u>SUBTOTAL 'B'</u>	\$
(C) <u>OUR LADY OF FA</u>	TIMA CATHOLIC S	CHOOL – CHATHAM
Roof Area 'A' Item № 1 See Page 3 of 16 from Scope of Work		\$
Roof Area 'B' Item № 2 See Page 3 of 16 from Scope of Work		\$
Item № 3 See Page 3 of 16 from Scope of Work		\$
Item № 4 See Page 3 of 16 from Scope of Work		\$
Re	mlap Building Services Inc.	

1407 Gore Road, RR1 – Harrow Ontario NOR 1H0

Roof Area 'C' Item № 5 See Page 3 of 16 from Scope of Work		\$
Item № 6 See Page 3 of 16 from Scope of Work		\$
Item № 7 See Page 3 of 16 from Scope of Work		\$
Roof Area 'D' Item № 8 See Page 3 of 16 from Scope of Work		\$
Item № 9 See Page 3 of 16 from Scope of Work		\$
Item № 10 See Page 3 of 16 from Scope of Work		\$
Item № 11 See Page 3 of 16 from Scope of Work		\$
Roof Area 'E' Item № 12 See Page 3 of 16 from Scope of Work		\$
Roof Area 'F' Item № 13 See Page 3 of 16 from Scope of Work		\$
(Total of Items 1 thru 13)	<u>SUBTOTAL 'C'</u>	\$

(D) MONSIGNOR UYEN CATHOLIC SCHOOL – CHATHAM

Roof Area 'A' Item № 1 See Page 4 of 16 from Scope of Work		\$
Item № 2 See Page 4 of 16 from Scope of Work		\$
Roof Area 'E' Item № 3 See Page 4 of 16 from Scope of Work		\$
(Total of Items 1 thru 3)	<u>SUBTOTAL 'D'</u>	\$

(E) ST. URSULA CATHOLIC SCHOOL – CHATHAM

Roof Area 'E' Item № 1 See Page 5 of 16 from Scope of Work		\$
Roof Area 'G' Item № 2 See Page 5 of 16 from Scope of Work		\$
Roof Area 'I' Item № 3 See Page 5 of 16 from Scope of Work		\$
Item № 4 See Page 5 of 16 from Scope of Work		\$N/A
Roof Area 'J' Item № 5 See Page 5 of 16 from Scope of Work		\$N/A
Roof Area 'K' Item № 6 See Page 5 of 16 from Scope of Work		\$
Roof Area 'L' Item № 7 See Page 5 of 16 from Scope of Work		\$
Item № 8 See Page 5 of 16 from Scope of Work		\$
(Total of Items 1 thru 8) (Excluding Items 4&5)	<u>SUBTOTAL 'E'</u>	\$
	NIER CATHOLIC S	<u>CHOOL – CHATHAM</u>
Roof Area 'A' Item № 1 See Page 6 of 16 from Scope of Work		\$
Roof Area 'C' Item № 2 See Page 6 of 16 from Scope of Work		\$
Roof Area 'D' Item № 3 See Page 6 of 16 from Scope of Work		\$
Item № 4 See Page 6 of 16 from Scope of Work		\$
(Total of Items 1 thru 4)	<u>SUBTOTAL 'F'</u>	\$

(G) ST. VINCENT CATHOLIC SCHOOL – CHATHAM

Roof Area 'A' Item № 1 See Page 7 of 16 from Scope of Work		\$
Roof Area 'B' Item № 2 See Page 7 of 16 from Scope of Work		\$
Roof Area 'C' Item № 3 See Page 7 of 16 from Scope of Work		\$
Roof Area 'E' Item № 4 See Page 7 of 16 from Scope of Work		\$
Roof Area 'F' Item № 5 See Page 7 of 16 from Scope of Work		\$
Roof Area 'G' Item № 6 See Page 7 of 16 from Scope of Work		\$
Item № 7 See Page 7 of 16 from Scope of Work		\$
Item № 8 See Page 7 of 16 from Scope of Work		\$
Roof Area 'H' Item № 9 See Page 7 of 16 from Scope of Work		\$
(Total of Items 1 thru 9)	<u>SUBTOTAL 'G'</u>	\$
(H) <u>ST. AGNES CATHOLIC SCHOOL – CHATHAM</u>		
Roof Area 'C' Item № 1 See Page 8 of 16 from Scope of Work		\$
Roof Area 'D' Item № 2 See Page 8 of 16 from Scope of Work		\$

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Roof Area 'E' Item № 3 See Page 8 of 16 from Scope of Work		\$
Roof Area 'F' Item № 4 See Page 8 of 16 from Scope of Work		\$
Roof Area 'G' Item № 5 See Page 8 of 16 from Scope of Work		\$
(Total of Items 1 thru 5)	<u>SUBTOTAL 'H'</u>	\$

(I) URSULINE COLLEGE SECONDARY CATHOLIC SCHOOL – CHATHAM

Roof Area 'C' Item № 1 See Page 9 of 16 from Scope of Work		\$
Roof Area 'E' Item № 2 See Page 9 of 16 from Scope of Work		\$
Roof Area 'F' Item № 3 See Page 9 of 16 from Scope of Work		\$
Roof Area 'G' Item № 4 See Page 9 of 16 from Scope of Work		\$
Roof Area 'L' Item № 5 See Page 9 of 16 from Scope of Work		\$
Roof Area 'P' Item № 6 See Page 9 of 16 from Scope of Work		\$
Roof Area 'X' Item № 7 See Page 9 of 16 from Scope of Work		\$
Roof Area 'BB' Item № 8 See Page 9 of 16 from Scope of Work		\$
Roof Area 'CC' Item № 9 See Page 9 of 16 from Scope of Work		\$
(Total of Items 1 thru 9)	<u>SUBTOTAL 'I'</u>	\$

(J) ST. ANNE CATHOLIC SCHOOL – BLENHEIM

Roof Area 'B' Item № 1 See Page 10 of 16_ from Scope of Work	\$
Item № 2 See Page 10 of 16 from Scope of Work	\$
Roof Area 'C' Item № 3	
See Page 10 of 16 from Scope of Work	\$
Item № 4 See Page 10 of 16 from Scope of Work	\$
Roof Area 'D'	
Item № 5 See Page 10 of 16 from Scope of Work	\$
(Total of Items 1 thru 5) <u>SUBTOTAL 'J'</u>	\$

(K) ST. MICHAEL CATHOLIC SCHOOL – RIDGETOWN

Roof Area 'B' Item № 1 See Page 11 of 16 from Scope of Work	\$
Roof Area 'C' Item № 2 See Page 11 of 16 from Scope of Work	\$
Roof Area 'D' Item № 3 See Page 11 of 16 from Scope of Work	\$
Roof Area 'E' Item № 4 See Page 11 of 16 from Scope of Work	\$
Roof Area 'F' Item № 5 See Page 11 of 16 from Scope of Work	\$
Roof Area 'G' Item № 6 See Page 11 of 16 from Scope of Work	\$

Roof Area 'H' Item № 7 See Page 11 of 16 from Scope of Work	\$
Roof Area 'I' Item № 8 See Page 11 of 16 from Scope of Work	\$
Roof Area 'J' Item № 9 See Page 11 of 16 from Scope of Work	\$
(Total of Items 1 thru 9) SUBTOTAL	<u>'K'</u> \$

(L)GOOD SHEPHERD CATHOLIC SCHOOL -THAMESVILLE

Roof Area 'A' Item № 1 See Page 12 of 16 from Scope of Work		\$
Roof Area 'D' Item № 2 See Page 12 of 16 from Scope of Work		\$
Roof Area 'E' Item № 3 See Page 12 of 16 from Scope of Work		\$
Item № 4 See Page 12 of 16 from Scope of Work		\$
(Total of Items 1 thru 4)	SUBTOTAL 'L'	\$
	OUDITAL L	· •
		·
(M) <u>CATHOLIC EDU</u>		- WALLACEBURG
(M) <u>CATHOLIC EDU</u> <u>Roof Area 'B'</u> Item № 1	JCATION CENTRE -	- WALLACEBURG
(M) <u>CATHOLIC EDU</u> <u>Roof Area 'B'</u> <u>Item № 1</u> See Page 13 of 16 from Scope of Work	JCATION CENTRE -	<u>- WALLACEBURG</u>
(M) <u>CATHOLIC EDU</u> <u>Roof Area 'B'</u> Item № 1	JCATION CENTRE -	<u>- WALLACEBURG</u> \$\$
(M) <u>CATHOLIC EDU</u> <u>Roof Area 'B'</u> <u>Item № 1</u> See Page 13 of 16 from Scope of Work <u>Roof Area 'C'</u> <u>Item № 2</u>	JCATION CENTRE -	\$

(N) CHRIST THE KING CATHOLIC SCHOOL – WALLACEBURG

Roof Area 'A' Item № 1 See Page 14 of 16 from Scope of Work	\$	
Roof Area 'B' Item № 2 See Page 14 of 16 from Scope of Work	\$	
Item № 3 See Page 14 of 16 from Scope of Work	\$	
Item № 4 See Page 14 of 16 from Scope of Work	\$	
Roof Area 'C' Item № 5 See Page 14 of 16 from Scope of Work	\$	
Item № 6 See Page 14 of 16 from Scope of Work	\$	
Item № 7 See Page 14 of 16 from Scope of Work	\$	
Roof Area 'D' Item № 8 See Page 14 of 16 from Scope of Work	\$	
Roof Area 'E' Item № 9 See Page 14 of 16 from Scope of Work	\$	
Item № 10 See Page 14 of 16 from Scope of Work	\$	
Item № 11 See Page 14 of 16 from Scope of Work	\$	
(Total of Items 1 thru 11) <u>SUBTOTAL 'N'</u>	\$	
(O) <u>HOLY FAMILY CATHOLIC SCHOOL – WALLACEBURG</u>		
Roof Area 'A' Item № 1 See Page 15 of 16_ from Scope of Work	\$	
Item № 2 See Page 15 of 16 from Scope of Work	\$	

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Item № 3 See Page 15 of 16 from Scope of Work	\$
Roof Area 'C' Item № 4 See Page 15 of 16 from Scope of Work	\$
Item № 5 See Page 15 of 16 from Scope of Work	\$
Roof Area 'D'	
Item № 6 See Page 15 of 16 from Scope of Work	\$
Item № 7 See Page 15 of 16 from Scope of Work	\$
Item № 8 See Page 15 of 16 from Scope of Work	\$
(Total of Items 1 thru 8) <u>SUBTOTAL 'O'</u>	\$

(P) ST. ELIZABETH CATHOLIC SCHOOL – WALLACEBURG

Roof Area 'D'	
ltem № 1	
See Page 16 of 16 from Scope of Work	\$
Roof Area 'E'	
Item № 2	
See Page 16 of 16 from Scope of Work	\$
	*
Roof Area 'F'	
Item № 3	¢
See Page 16 of 16 from Scope of Work	\$
Roof Area 'H'	
ltem № 4	
See Page 16 of 16 from Scope of Work	\$
(Total of Items 1 thru 4) <u>SUBTOTAL 'P'</u>	\$
	*
Total Tender Price "A" (Excluding HST)	\$
(Total of Subtotal 'A' Thru 'P')	*
(<u> </u>	
Add 13% HST	\$
Total Tender Price "A" (Including HST)	\$

ROOF MAINTENANCE PROGRAM ST. JOSEPH CATHOLIC SCHOOL 43 ST. CLAIR STREET, TILBURY

ROOF AREA 'B'

1. Metal Cap Flashing is required to be refastened along parapet wall with neoprene fasteners matching colour of metal cap flashing and then all joints along with surface nails are required to have sealant applied at each location matching colour of metal cap flashing. (ONE FASTENER EVERY 3 FEET – TOTAL LENGTH OF 62 FEET)

ROOF AREA 'C'

2. Metal Cap Flashing is required to be refastened along parapet wall with neoprene fasteners matching colour of metal cap flashing and then all joints along with surface nails are required to have sealant applied at each location matching colour of metal cap flashing. (ONE FASTENER EVERY 3 FEET – TOTAL LENGTH OF 115 FEET)

ROOF AREA 'D'

- 3. Additional sealant is required around the vent pipe stack to flange of vent pipe. (TOTAL OF 8 VENT PIPE STACKS)
- Apply spray foam within the roof penetration around the electrical conduit penetration and then reinstall rubber cap on top to avoid a condensation issue. (TOTAL OF 6 PENETRATIONS TO RECEIVE SPRAY FOAM)

ROOF AREA 'E'

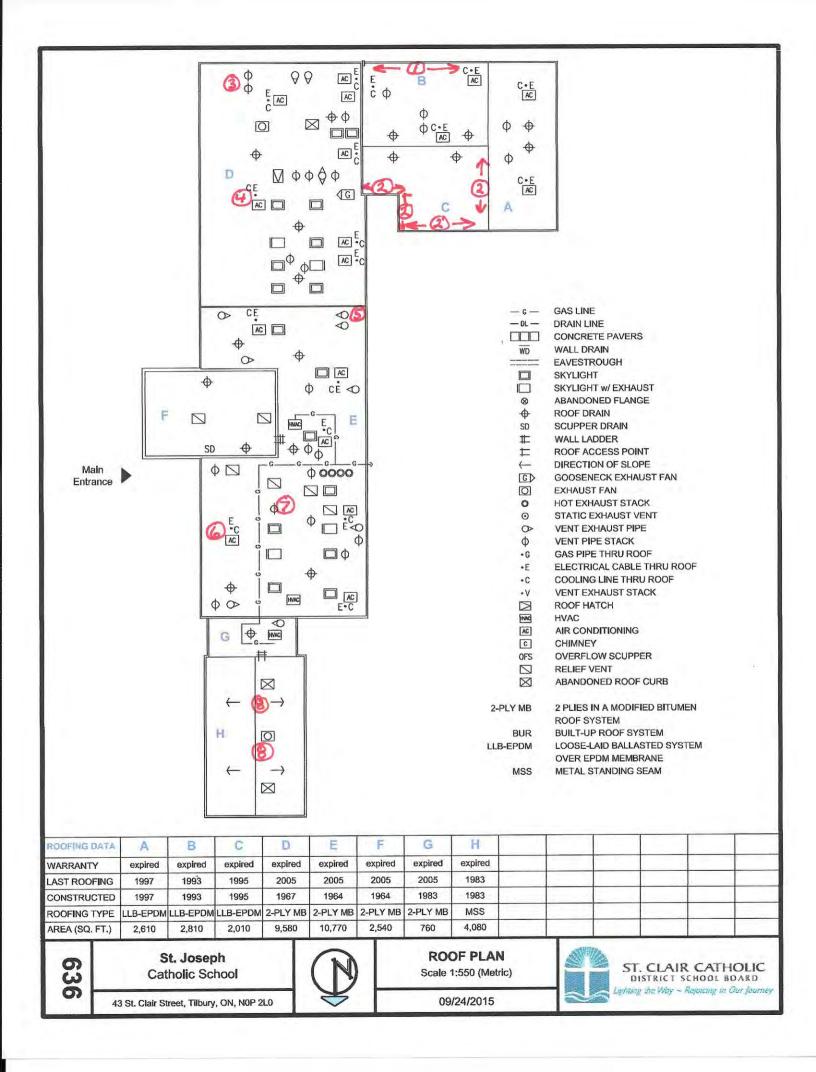
- **5.** Existing granulated surface cap flashing membrane has opened up @ southwest corner of this area. The existing cap flashing is required to be heat welded to re-adhere to surface below, then heat the surface to embed granules on top prior to applying gusset membrane on top in the corner.
- Apply spray foam within the roof penetration around the electrical conduit penetration and then reinstall rubber cap on top to avoid a condensation issue. (<u>TOTAL OF 6 PENETRATIONS TO</u> <u>RECEIVE SPRAY FOAM</u>)
- 7. Additional sealant is required around the vent pipe stack to flange of vent pipe. (TOTAL OF 8 <u>VENT PIPE STACKS</u>)

ROOF AREA 'H'

8. Since the existing mastic repairs have split open it is recommended that new Sopramastic be applied over top with mesh and then additional Sopramastic on top prior to embedding white granules on top. (**TOTAL OF 20 LINEAR FEET**)

NOTE:

ALL ABOVE ITEMS ARE SHOWN ON ENCLOSED ROOF PLAN FOR THIS SCHOOL



ROOF CONDITION REVIEW ST. JOSEPH CATHOLIC SCHOOL 25 RALEIGH STREET, CHATHAM ONTARIO N7M 2M6

ROOF AREA 'A'

1. The entire roof area is to be cleaned of all roofing debris. (TOTAL OF 120 FT²)

ROOF AREA 'B'

- 2. The entire roof area is to be cleaned of all roofing debris (items which are not part of the roof system).
- 3. The Single Ply EPDM Membrane is required to be re-flashed at the base of the north duct thru roof.
- 4. New insulation cushions are required to be installed beneath the wood supports for gas line (with a bead of <u>PL construction adhesive</u>). (TOTAL OF 10 SUPPORTS)
- 5. Remove all wooden pallets from roof area.
- 6. Provide new protective coating (Armour Flex) over top cooling lines for AC Unit.

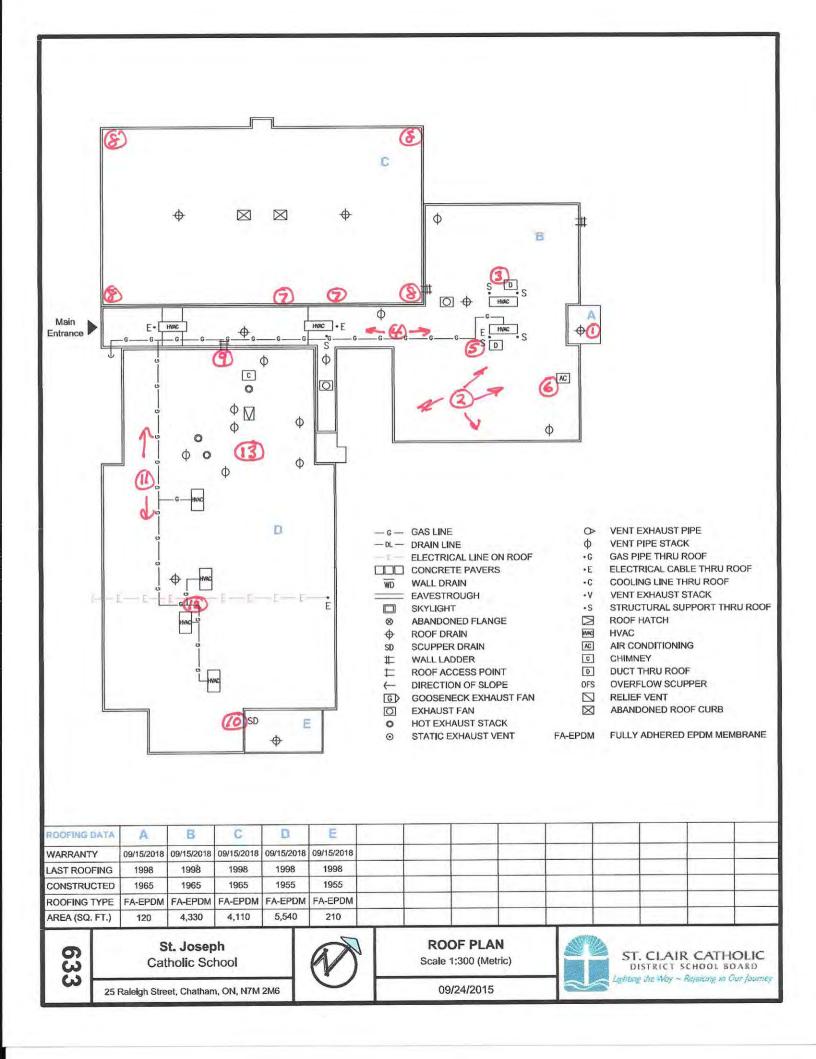
ROOF AREA 'C'

- 7. The EPDM Flashing Membrane at the change of direction is bridging and it is required to be cut-up the vertical wall then re-adhered to the insulation prior to fully adhering a new 12inch strip of cured membrane over top the section which was cut-out and then sealed along the edges with lap sealant. (TOTAL OF 15 FEET)
- 8. Additional concrete pavers are required on one inch insulation cushions in all four corners of this area. (TOTAL OF 12 CONCRETE PAVERS)

ROOF AREA 'D'

- 9. The lags for securing the top of wall ladder are to be removed and new larger diameter lags are to be installed for better securement. (TOTAL OF 2 LAGS)
- **10.** A new outlet at scupper drain is required to be installed into the downpipe to eliminate the water flowing down the exterior wall of building.
- 11. New insulation cushions are required to be installed beneath the wood supports for gas lines (with a bead of <u>PL Construction Adhesive</u>). (TOTAL OF 10 SUPPORTS)
- 12. Existing flashing patches which have now opened up require to be resealed with a new flashing membrane once the existing membrane is washed and clean in order to receive the new flashing membrane. (TOTAL OF 6 PATCHES REQUIRED)
- **13.** The Single Ply Membrane is required to be cut-out around the recessed roof area (25 ft²) to allow for additional insulation to be installed prior to installing a new membrane on top with at least 6 inch overlap (splice) in the membrane and the edge sealed with lap sealant.

<u>NOTE</u>: ALL ABOVE ITEMS ARE SHOWN ON ENCLOSED ROOF PLAN FOR THIS SCHOOL



ROOF CONDITION REVIEW OUR LADY OF FATIMA CATHOLIC SCHOOL 545 BALDOON ROAD, CHATHAM ONTARIO N7L 5A9

ROOF AREA 'A'

1. The existing single ply membrane which has deformed due to substance spilled on top is required to be cut out and to be covered over with new 12" x 12" EPDM membrane (<u>60 mil non-reinforced</u> membrane with tape splices and lap sealant). (TOTAL OF ONE PATCH)

ROOF AREA 'B'

- 2. The existing electrical conduits through the side of roof curb for HVAC Units is not completely sealed. It is suggested that Sikaflex 1a Sealant be applied around all electrical conduits that penetrate the side wall of roof curb to ensure a water-tight condition is maintained. (TOTAL OF <u>3 UNITS</u>)
- 3. The existing insulation cushion beneath the wood blocking for gas line supports are required to be removed and replaced with one inch insulation cushion Type 4 (<u>All edges of the extruded</u> polystrenne rigid insulation is to be covered with spray paint to avoid contact with UV light). ALSO NEW METAL U-LAMPS ARE REQUIRED OVER TOP THE GAS LINES AND SECURED TO THE EXISTING WOOD BLOCKS. (TOTAL OF 14 SUPPORTS)
- 4. The existing single ply EPDM membrane is bridging along the bottom of Area "C". It is suggested that the single ply membrane be cut at the change of directions, allowed to relax and then adhere existing membrane to the roof insulation and inside face of parapet wall with <u>splicing cement</u>. Then install a reinforced securement strip at 12 inches on center with 2 inch disc/fasteners prior to applying a cover strip (<u>60 mil non-reinforced EPDM membrane with tape splices and lap sealant</u>) over top covering the securement strip at least 3 inches all around. (<u>TOTAL OF 25 LINEAR FEET</u>)

ROOF AREA 'C'

- 5. The roof drain is plugged and is required to be unplugged by first attempt with plunger and if not corrected then by electric eel.
- 6. Additional neoprene fasteners are required on top the metal cap flashing to secure metal cap in place and to avoid further metal cap tearing apart. (TOTAL OF 40 FASTENERS)
- 7. The existing insulation cushion beneath the wood blocking for gas line supports are required to be removed and replaced with one inch insulation cushion Type 4 (<u>All edges of the extruded polystrenne rigid insulation is to be covered with spray paint to avoid contact with UV light</u>). ALSO NEW METAL C-LAMPS ARE REQUIRED OVER TOP THE GAS LINES AND SECURED TO THE EXISTING WOOD BLOCKS. (TOTAL OF 5 SUPPORTS)

ROOF AREA 'D'

8. The existing insulation cushion beneath the wood block for gas line supports are required to be removed and replaced with one inch insulation cushion – Type 4 (All edges of the extruded polystrenne rigid insulation is to be covered with spray paint to avoid contact with UV light). HALF-DOZEN ADDITIONAL WOOD SUPPORTS (4X4) WILL BE REQUIRED TO FILL IN THE GAP EXCEEDING MORE THAN 10 FEET. ALSO NEW METAL CLAMPS ARE REQUIRED OVER TOP THE GAS LINES AND SECURED TO THE EXISTING WOOD BLOCKS. (TOTAL OF 10 SUPPORTS)

- **9.** EXISTING SINGLE PLY EPDM MEMBRANE IS REQUIRED TO BE WASHED PRIOR TO APPLYING HP250 PRIMER WITH PRESSURE SENSITIVE PATCH MEMBRANE ON TOP OF TWO AREAS WHERE THE EXISTING SINGLE PLY MEMBRANE SHOW SIGNS OF FATIGUE AND HAVE OPENED UP CREATING A PUNCTURE.
- **10.** A total of twelve (12) concrete pavers (1¹/₂" x 1¹/₂" x 24") with insulation cushion (24" x 24" x 1") beneath the concrete pavers are to be placed in two rows across the south end of Area "D" next to the peastone roof area to avoid wind up-lift of the single ply membrane.
- **11.** The Contractor is to supply and install thirty (30) feet of overlay cover strip six (6) inches wide over existing field splices in this area that have started to open up to extend the service life.

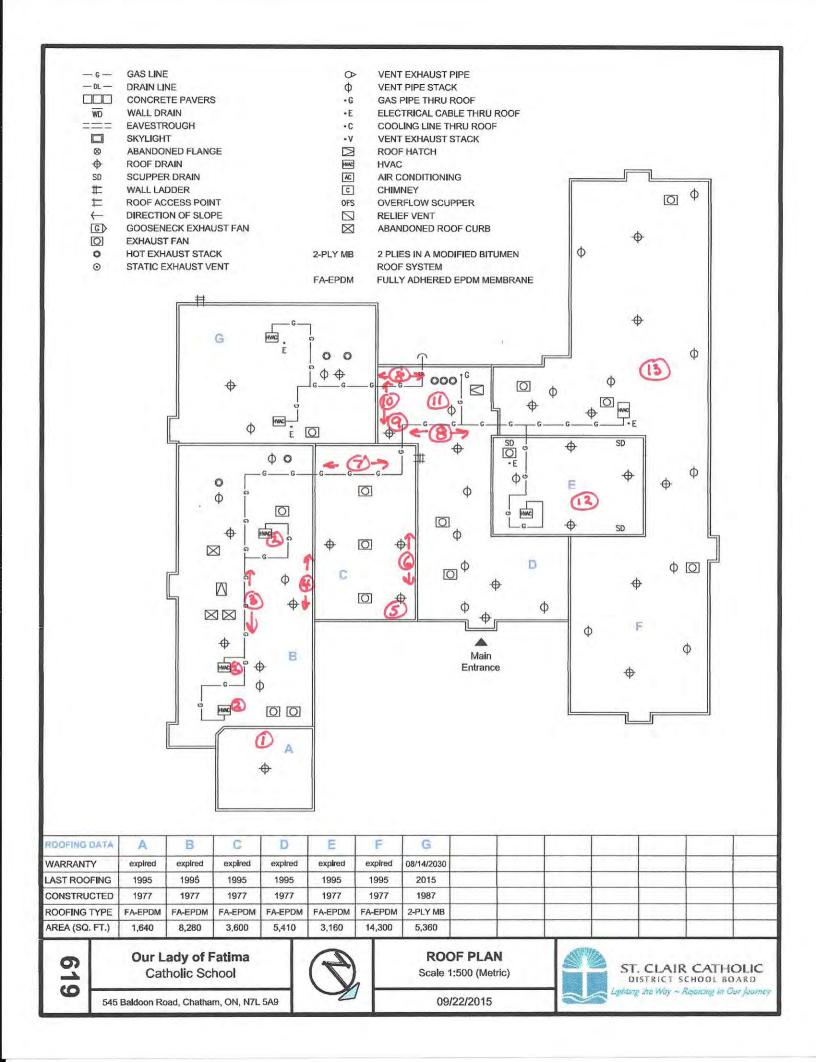
ROOF AREA 'E'

12. The Contractor is to supply and install twenty (20) feet of overlay cover strip six (6) inches wide over existing field splices in this area that have started to open up to extend the service life.

ROOF AREA 'F'

13. The Contractor is to supply and install fifty (50) feet of overlay cover strip six (6) inches wide over existing field splices in this area that have started to open up to extend the service life.

<u>NOTE</u>: ALL ABOVE ITEMS ARE SHOWN ON ENCLOSED ROOF PLAN FOR THIS SCHOOL



ROOF CONDITION REVIEW MONSIGNOR UYEN CATHOLIC SCHOOL 255 LARK STREET, CHATHAM ONTARIO N7L 1G9

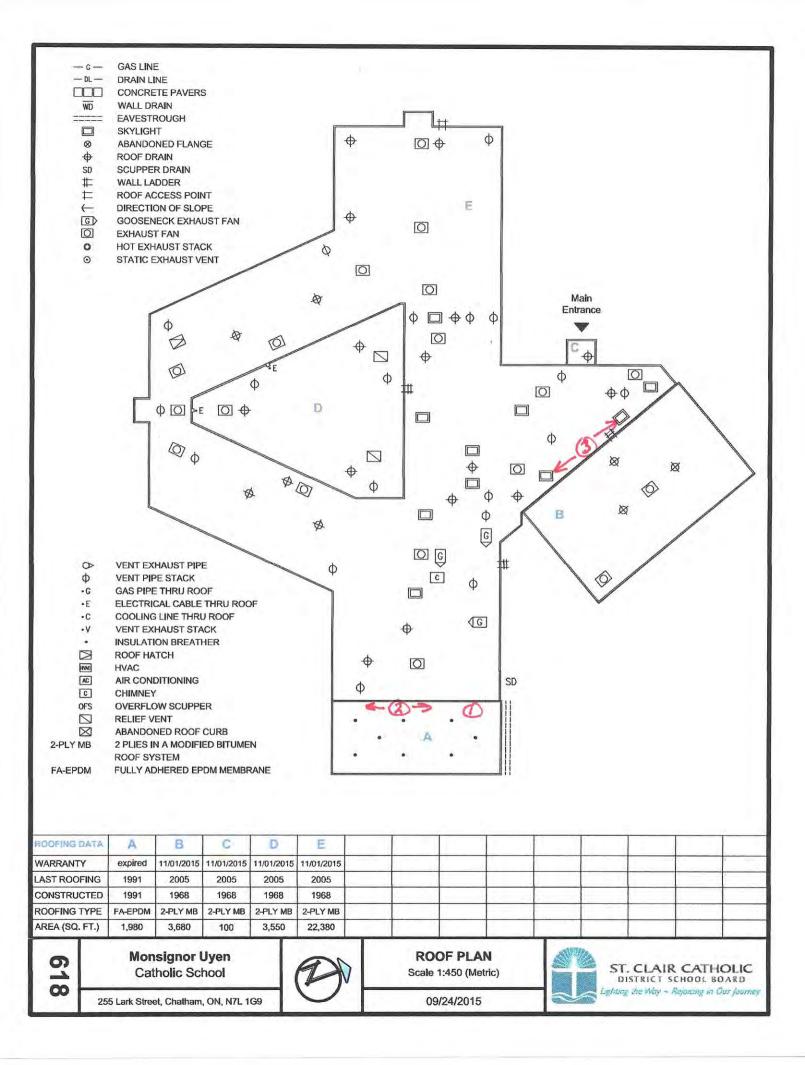
ROOF AREA 'A'

- 1. The existing membrane is to be washed and clean around puncture in single ply membrane prior to installing new flashing membrane with lap sealant around the edges.
- 2. The EPDM flashing membrane at the change of direction is bridging and it is required to be cut up the vertical wall then re-adhered to the insulation prior to fully adhering a new 12 inch strip of cured membrane over top the section which was cut out and then all edges sealed with lap sealant.

ROOF AREA 'E'

3. All control joints within the stone texture panels below Roof Area 'B' (Above Area 'E') are required to be sealed with sealant (Sikaflex 1a) with colour to math as close as possible to the stone texture. (ALLOW FOR 130 LINEAR FEET OF CONTROL JOINT TO BE SEALED)

<u>NOTE</u>: ALL ABOVE ITEMS ARE SHOWN ON ENCLOSED ROOF PLAN FOR THIS SCHOOL



ROOF CONDITION REVIEW ST. URSULA CATHOLIC SCHOOL 426 LACROIX STREET, CHATHAM ONTARIO N7M 2E3

ROOF AREA 'E'

1. The Single Ply Membrane is required to be cut two (2) feet around the north roof drain, then the roof drain is to be lowered (sump around roof drain), then new single ply membrane to be fully adhered with four (4) inch splice and then six (6) inch overlap cover strip around the perimeter of new membrane with all edges sealed with lap sealant.

ROOF AREA 'G'

2. The flashing membrane around the exhaust fan is required to be re-flashed in order to reseal the fishmouths. (TOTAL OF 4 PATCHES)

ROOF AREA 'I'

- **3.** The pitch pocket around the vent pipe stack is required to be refilled. (TOTAL OF 4 PITCH POCKETS)
- **4.** The delaminated modified bitumen granulated surface cap sheet membrane is to be repaired under warranty.

ROOF AREA 'J'

5. This roof system is under warranty and the roof around the roof drain should be sumped in order to avoid ponding of water on majority of this roof area.

ROOF AREA 'K'

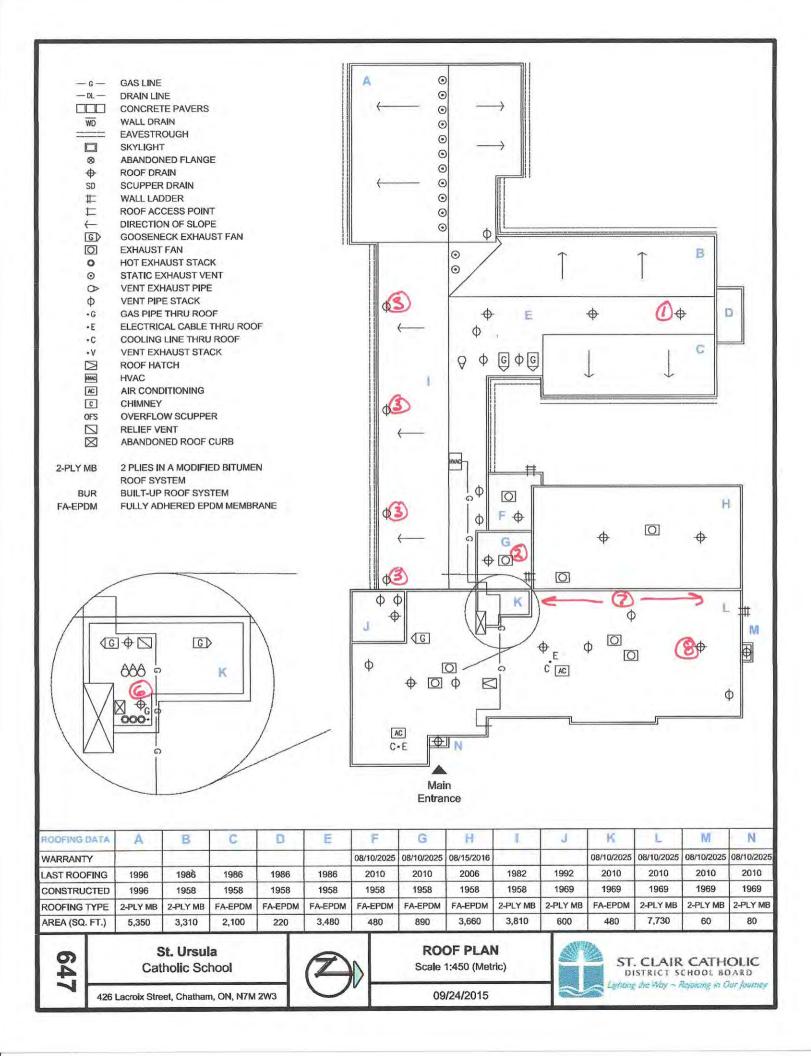
6. The Single Ply Membrane is required to be cut two (2) feet around the west roof drain, then the roof drain is to be lowered (sumped around roof drain), then new single ply membrane to be fully adhered with four (4) inch splice and then six (6) inch overlap cover strip around the perimeter of new membrane with all edges sealed with lap sealant.

ROOF AREA 'L'

- 7. The sealant along the top of the reglet is required to be removed and replaced with new sealant in order to complete a water-tight seal. (TOTAL OF 78 LINEAR FEET)
- **8.** The cap sheet around the north drain is required to be primed before torch applying 180 granulated surface cap sheet (5 rows wide by 20 feet long).

NOTE:

ALL ABOVE ITEMS ARE SHOWN ON ENCLOSED ROOF PLAN FOR THIS SCHOOL



ROOF MAINTENANCE PROGRAM GEORGES P. VANIER CATHOLIC SCHOOL 20 CECILE AVENUE, CHATHAM ONTARIO N7M 2C3

ROOF AREA 'A'

The Existing Single Ply Membrane is bridging along the north perimeter of this roof area. It is suggested that the single ply membrane be cut at the change of directions, allowed to relax and then adhere existing membrane to the roof insulation and inside face of parapet wall with <u>splicing cement</u>. Then install a reinforced securement strip at 12 inches on center with 2 inch disc prior to applying a cover strip (<u>60 mil non-reinforced membrane with tape splices with lap sealant</u>) over top covering the securement strip at least 3 inches all around. (TOTAL OF 40 LINEAR FEET)

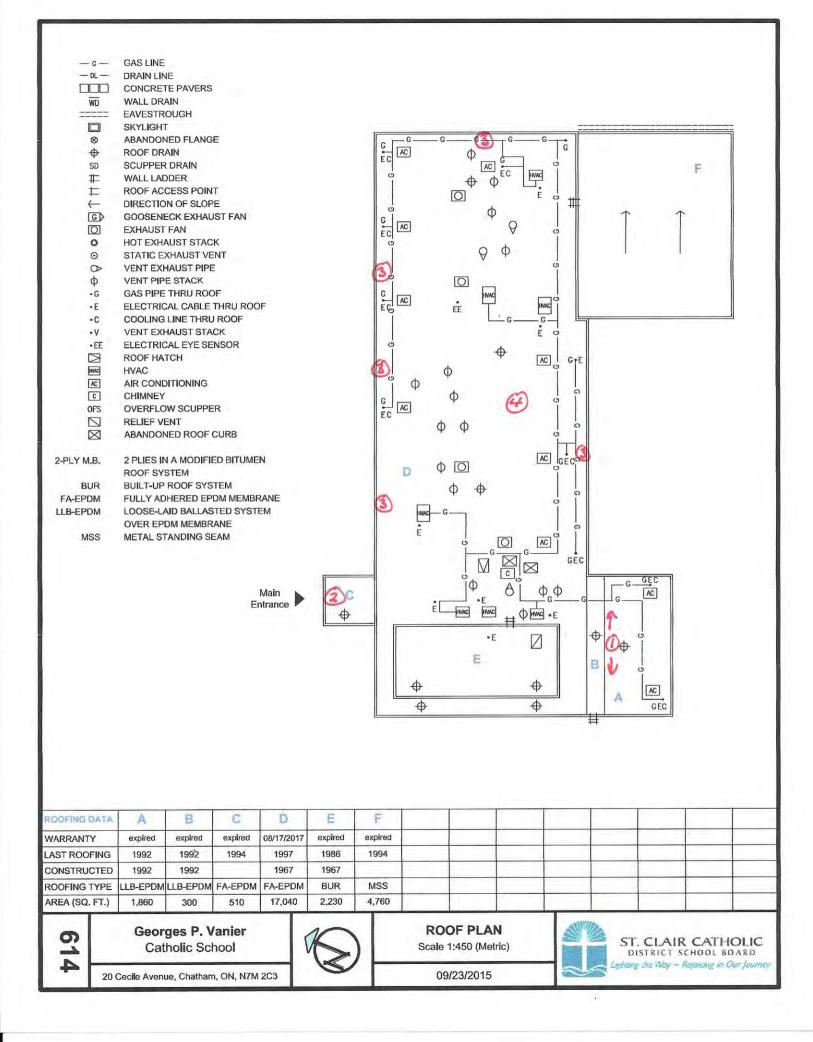
ROOF AREA 'C'

2. All field splices are required to be cleaned prior to applying HP250 Primer with 6" wide overlayment strip over top all field splices (with 3" on each side of the lap) and then seal all edges with lap sealant (ALL FOR 50 LINEAR FEET IN TOTAL).

ROOF AREA 'D'

- **3.** The Existing Single Ply Membrane is bridging at various locations around the roof perimeter. It is suggested that the single ply membrane be cut at the change of directions, allowed to relax and then adhere existing membrane to the roof insulation and inside face of parapet wall with <u>splicing cement</u>. Then install a reinforced securement strip at 12 inches on center with 2 inch disc prior to applying a cover strip (<u>60 mil non-reinforced membrane with tape splices with lap sealant</u>) over top covering the securement strip at least 3 inches all around (<u>ALL FOR 120 LINEAR FEET IN TOTAL</u>).
- 4. All field splices are required to be cleaned prior to applying HP250 Primer with 6" wide overlayment strip over top all field splices (with 3" on each side of the lap) and then seal all edges with lap sealant (<u>ALL FOR 240 LINEAR FEET IN TOTAL</u>).

<u>NOTE</u>: ALL ABOVE ITEMS ARE SHOWN ON ENCLOSED ROOF PLAN FOR THIS SCHOOL



ROOF MAINTENANCE PROGRAM ST. VINCENT CATHOLIC SCHOOL 9399 McNAUGHTON LINE EAST - CHATHAM, ONTARIO N7M 5J1

ROOF AREA 'A'

 The EPDM Flashing Membrane at the change of direction is bridging and it is required to be cut up the vertical wall then re-adhered to the insulation prior to fully adhering a new 12 inch strip of cured membrane over top the section which was cut out and then sealed along the edges with lap sealant. (ALLOW FOR 10 LINEAR FEET IN TOTAL)

ROOF AREA 'B'

2. The EPDM Flashing Membrane at the change of direction is bridging and it is required to be cut up the vertical wall then re-adhered to the insulation prior to fully adhering a new 12 inch strip of cured membrane over top the section which was cut out and then sealed along the edges with lap sealant. (ALLOW FOR 10 LINEAR FEET IN TOTAL)

ROOF AREA 'C'

3. Additional support is required beneath the metal standing seam roof system. Any weight on the current roof system against the wall of Area 'D' will cause the roof system to defect.

4. ROOF AREA 'E'

The Existing Single Ply Membrane is bridging. It is suggested that the single ply membrane be cut at the change of directions, allowed to relax and then adhere existing membrane to the roof insulation and inside face of parapet wall with <u>splicing cement</u>. Then install a reinforced securement strip at 12 inches on center with 2 inch disc prior to applying a cover strip (<u>60 mil non-reinforced</u> membrane with tape splices with lap sealant) over top covering the securement strip at least 3 inches all around. (ALLOW FOR 20 LINEAR FEET IN TOTAL)

5. ROOF AREA 'F'

The Single Ply EPDM Membrane is delaminating within the corners of this roof area. It is recommended that a <u>concrete paver</u> (24" x 24" x 1 $\frac{1}{2}$ ") be placed on <u>insulation cushion</u> – Type 4 (24" x 24" x 1") in all locations indicated on the Enclosed Drawing. **(TOTAL OF 12 PAVERS)**

ROOF AREA 'G'

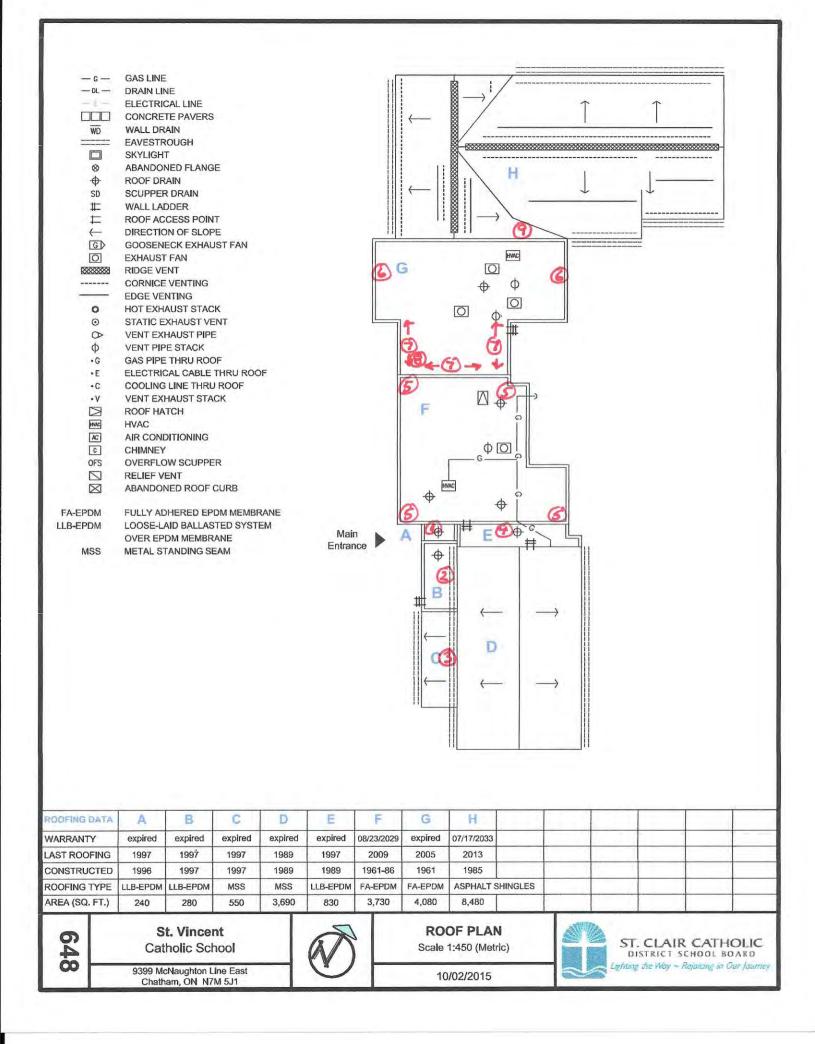
- 6. The parapet wall is required to be cut out for installation of scupper drain (6 inch wide) on the east and west parapets. Then the scupper drain is required to be flashed in with 60 mil non-reinforced membrane with tape splices and lap sealant.
- 7. The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the perimeter of this area be weighted down with <u>concrete pavers</u> (24" x 24" x 1 ¹/₂") be placed on <u>insulation cushion</u> Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan. <u>TOTAL OF 44 PAVERS</u>
- **8.** The Single Ply EPDM Membrane which is punctured is required to be sealed over top with pressuresensitive membrane with lap sealant around all edges.

ROOF AREA 'H'

9. The existing granulated surface cap sheet membrane at the valley area (**70 ft**²) is required to be coated with MB Gold Solution and then embed granules matching existing colour.

NOTE:

ALL ABOVE ITEMS ARE SHOWN ON ENCLOSED ROOF PLAN FOR THIS SCHOOL



ROOF MAINTENANCE PROGRAM ST. AGNES CATHOLIC SCHOOL 55 CROYDON STREET - CHATHAM, ONTARIO N7L 1LS

ROOF AREA 'C'

The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the perimeter of this area be weighted down with <u>concrete pavers</u> (24" x 24" x 1 ¹/₂") be placed on <u>insulation cushion</u> – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – <u>TOTAL OF 60 PAVERS</u>.

ROOF AREA 'D'

The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the perimeter of this area be weighted down with <u>concrete pavers</u> (24" x 24" x 1 ¹/₂") be placed on <u>insulation cushion</u> – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – <u>TOTAL OF 12 PAVERS</u>.

ROOF AREA 'E'

3. The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the perimeter of this area be weighted down with <u>concrete pavers</u> (24" x 24" x 1 ¹/₂") be placed on <u>insulation cushion</u> – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – <u>TOTAL OF 80 PAVERS</u>.

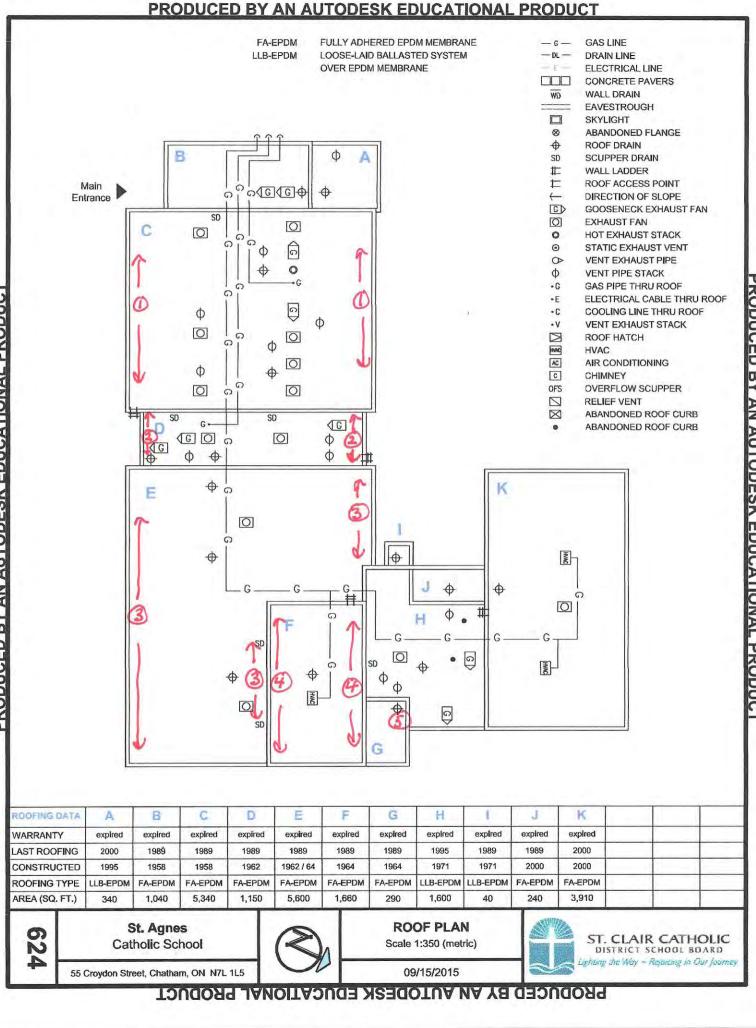
ROOF AREA 'F'

4. The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the perimeter of this area be weighted down with <u>concrete pavers</u> (24" x 24" x 1 ½") be placed on <u>insulation cushion</u> – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – <u>TOTAL OF 50 PAVERS</u>.

ROOF AREA 'G'

5. The Existing Single Ply Membrane is bridging. It is suggested that the single ply membrane be cut at the change of directions, allowed to relax and then adhere existing membrane to the roof insulation and inside face of parapet wall with <u>splicing cement</u>. Then install a reinforced securement strip at 12 inches on center with 2 inch disc prior to applying a cover strip (<u>60 mil non-reinforced membrane with tape splice and lap sealant</u>) over top covering the securement strip at least 3 inches all around – <u>TOTAL OF 10 LINEAR FEET</u>.

<u>NOTE</u>: ALL ABOVE ITEMS ARE SHOWN ON ENCLOSED ROOF PLAN FOR THIS SCHOOL



PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT

PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT

ROOF MAINTENANCE PROGRAM URSULINE COLLEGE SECONDARY CATHOLIC SCHOOL 85 GRAND AVENUE WEST - CHATHAM ONTARIO N7L 1B6

ROOF AREA 'C'

The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the corners of this area be weighted down with concrete pavers (24" x 24" x 1 ¹/₂") be placed on insulation cushion – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – TOTAL OF 2 PAVERS. Also all debris is to be removed from roof surface.

ROOF AREA 'E'

The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the corners of this area be weighted down with concrete pavers (24" x 24" x 1 ¹/₂") be placed on insulation cushion – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – TOTAL OF 12 PAVERS. Also all debris is to be removed from roof surface.

ROOF AREA 'F'

3. The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the corners of this area be weighted down with concrete pavers (24" x 24" x 1 ½") be placed on insulation cushion – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – TOTAL OF 10 PAVERS. Also all debris is to be removed from roof surface.

ROOF AREA 'G'

4. The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the corners of this area be weighted down with concrete pavers (24" x 24" x 1 ½") be placed on insulation cushion – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – TOTAL OF 12 PAVERS. Also all debris is to be removed from roof surface.

ROOF AREA 'L'

5. The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the corners of this area be weighted down with concrete pavers (24" x 24" x 1 ½") be placed on insulation cushion – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – TOTAL OF 10 PAVERS. Also all debris is to be removed from roof surface.

ROOF AREA 'P'

6. The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the corners of this area be weighted down with concrete pavers (24" x 24" x 1 ½") be placed on insulation cushion – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – TOTAL OF 56 PAVERS. Also all debris is to be removed from roof surface.

ROOF AREA 'X'

7. The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the corners of this area be weighted down with concrete pavers (24" x 24" x 1 ½") be placed on insulation cushion – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – TOTAL OF 16 PAVERS. Also all debris is to be removed from roof surface.

ROOF AREA 'BB'

8. The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the corners of this area be weighted down with concrete pavers (24" x 24" x 1 ½") be placed on insulation cushion – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – TOTAL OF 38 PAVERS. Also all debris is to be removed from roof surface.

ROOF AREA 'CC'

9. The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the corners of this area be weighted down with concrete pavers (24" x 24" x 1 ½") be placed on insulation cushion – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – TOTAL OF 20 PAVERS. Also all debris is to be removed from roof surface.

NOTE:

0rs OVERHLOW SCOPPER Relief VENT ABANDONED ROOF CURB D DUCT THRU ROOF • ROOF SUPPORT 2-PLY M.B. 2 PLIES IN A MODIFIED BITUMEN ROOF SYSTEM FA-EPDM FULLY ADHERED EPDM MEMBRANE MA-TPO THERMOPLASTIC POLYOLEFIN SINGLE-PLY MEMBRANE LLB-EPDM LOOSE-LAID BALLASTED SYSTEM OVER EPDM MEMBRANE MSS METAL STANDING SEAM
ROOFING DATA O P Q R S T U V W X Y Z AA BB
WARRANTY 10/02/2027 expired 10/02/2027 10/02/2027 expired 04/24/2028 10/02/2027 10/02/2027 04/05/2016 04/05/2016 expired expir
LAST ROOFING 2012 1999 2012 1992 1999 2003 2012 2012 1996 1996 1999 1999 2004 2004
CONSTRUCTED 2012 2012
ROOFING TYPE LLB-EPDM FA-EPDM MA-TPO MA-TPO LLB-EPDM FA-EPDM MA-TPO MA-TPO FA-EPDM FA-EPDM LLB-EPDM FA-EPDM FA
AREA (SQ. FT.) 150 6,200 510 330 7,210 1,270 4,280 3,310 860 610 19,900 1,300 400 13,130
ROOFING DATA A B C D E F G H I J K L M
WARRANTY 08/14/2025 08/14/2025 expired 10/02/2027 expired expired expired expired to 20/02/2027 11/10/2026 expired 04/05/2016 10/02/2027 10/02/
LAST ROOFING 2015 2015 1999 2012 1999 1999 1999 2012 2011 1986 1996 2012 2
CONSTRUCTED 2015 2015 2012 1986 2012
ROOFING TYPE 2-PLY M.B. 2-PLY M.B. FA-EPDM MA-TPO FA-EPDM FA-EPDM FA-EPDM LLB-EPDM MA-TPO MA-TPO MSS FA-EPDM MA-TPO M

ROOF MAINTENANCE PROGRAM ST. ANNE CATHOLIC SCHOOL 183 SNOW AVENUE, BLENHEIM ONTARIO NOP 1A0

ROOF AREA 'B'

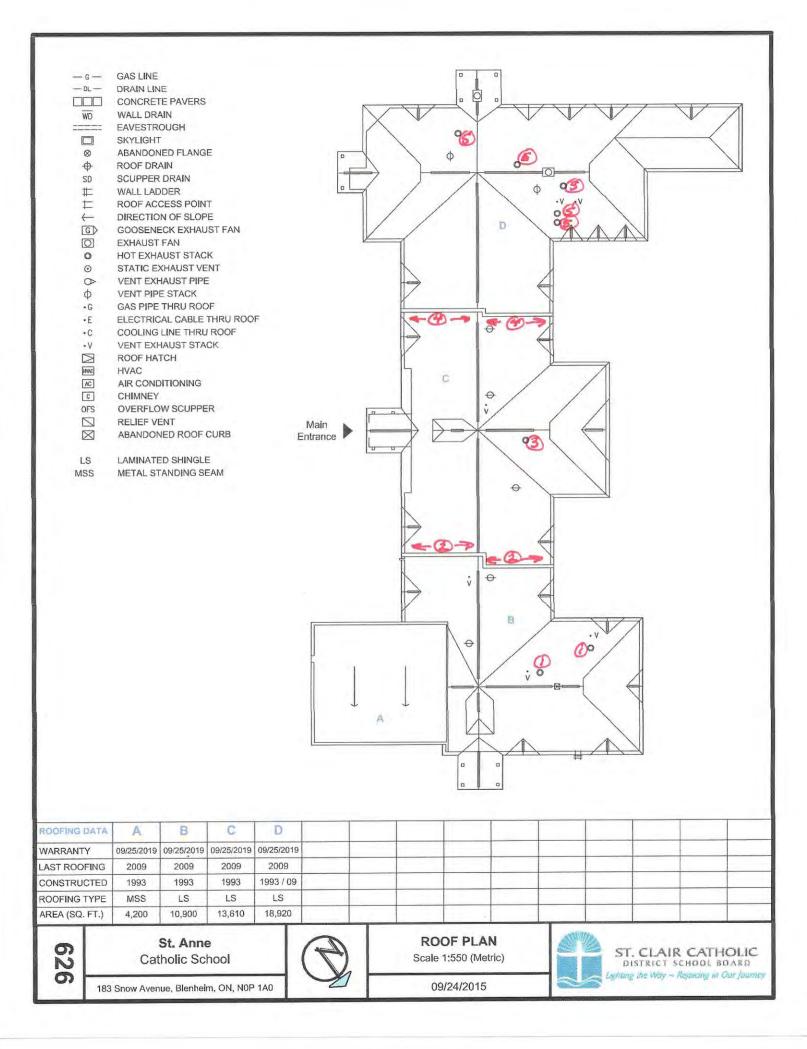
- The existing storm collar around the hot exhaust stacks are required to be resealed with polyurethane sealant – <u>TOTAL OF 2 STACKS</u>.
- 2. The metal flashings on the firewall are loose and are required to be resecured to the substrate with neoprene fasteners matching the colour of the metal flashings. **TOTAL OF 50 FASTENERS**.

ROOF AREA 'C'

- The existing storm collar around the hot exhaust stacks are required to be resealed with polyurethane sealant – <u>TOTAL OF 1 STACK</u>.
- 4. The metal flashings on the firewall are loose and are required to be resecured to the substrate with neoprene fasteners matching the colour of the metal flashings. **TOTAL OF 50 FASTENERS**.

ROOF AREA 'D'

5. The existing storm collar around the hot exhaust stacks are required to be resealed with polyurethane sealant – <u>TOTAL OF 5 STACKS</u>.



ROOF MAINTENANCE PROGRAM ST. MICHAEL CATHOLIC SCHOOL 25 MAPLE STREET SOUTH, RIDGETOWN ONTARIO NOP 2C0

ROOF AREA 'B'

1. Isolated membrane patches are required over top existing membrane patches (<u>60 mil non-reinforced</u> membrane with tape splices and lap sealant) – **TOTAL OF 12 PATCHES**.

ROOF AREA 'C'

2. Since the existing mastic repairs have split open, it is recommended that new Sopramastic be applied over top with mesh and then additional Sopramastic on top prior to embedding whit granules on top. (See location on Enclosed Roof Plan) (ALLOW FOR 50 LINEAR FEET IN TOTAL)

ROOF AREA 'D'

3. The seal around some roof penetrations were found to be improperly sealed. It is suggested that a TPO pipe wrap is created around the vent pipe stack flanges (2) and heat welded to the field membrane and a stainless steel gear clamp installed below the top edge of membrane around the vent pipe stack flange.

4. <u>ROOF AREA 'E'</u>

The round river ballast is wind scouring at the corners. It is suggested that a <u>concrete paver</u> (24" x 24" x 1¹/₂") be placed on <u>insulation cushion</u> – Type 4 (24" x 24" x 1"|) in the corners indicated on Roof Plan – **TOTAL OF 10 PAVERS**.

ROOF AREA 'F'

5. The seal around some roof penetrations were found to be improperly sealed. It is suggested that a TPO pipe wrap is created around the vent pipe stack flanges (4) and heat welded to the field membrane and a stainless steel gear clamp installed below the top edge of membrane around the vent pipe stack flange.

ROOF AREA 'G'

6. Isolated membrane patches are required over top existing membrane patches (<u>60 mil non-reinforced</u> membrane with tape splices and lap sealant) – <u>TOTAL OF 6 PATCHES</u>.

ROOF AREA 'H'

 Isolated membrane patches are required over top existing membrane patches (<u>60 mil non-reinforced</u> <u>EPDM membrane with tape splices and lap sealant</u>) – <u>TOTAL OF 6 PATCHES</u>.

ROOF AREA 'I'

8. Isolated membrane patches are required over top existing membrane patches (<u>60 mil non-reinforced</u> <u>EPDM membrane with tape splices and lap sealant</u>) – <u>TOTAL OF 8 PATCHES</u>.

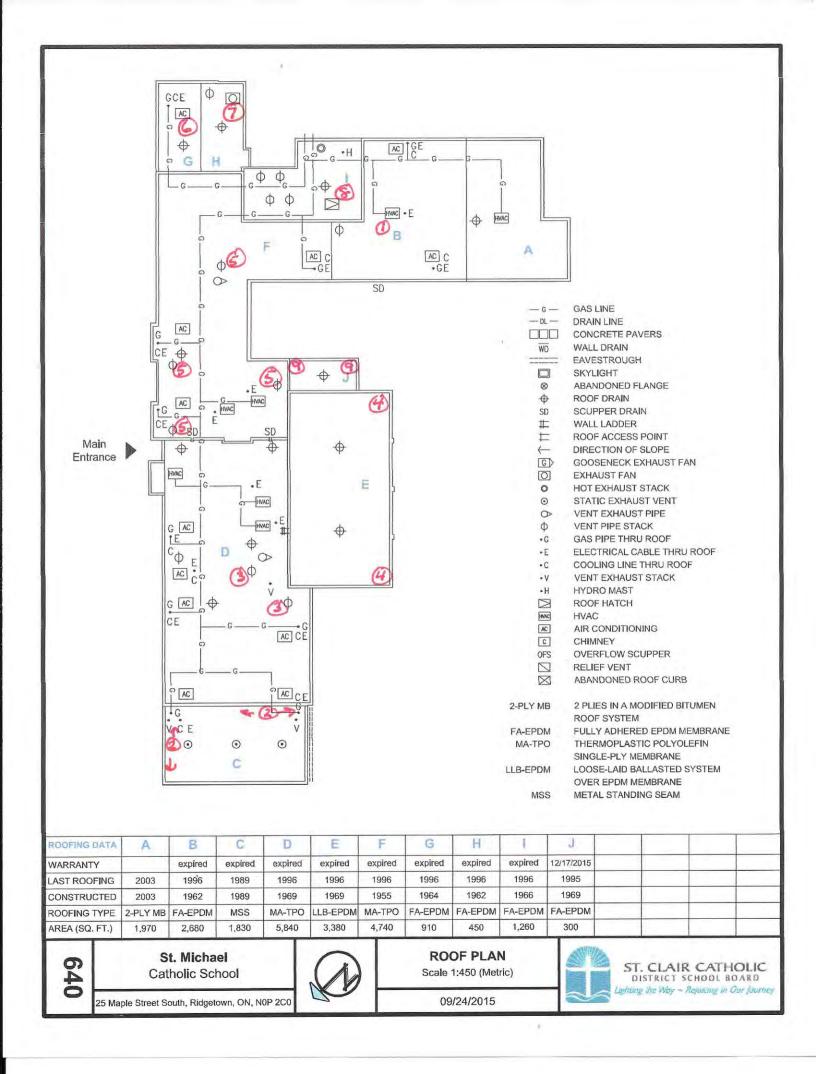
ROOF AREA 'J'

 Isolated membrane patches are required over top existing membrane patches (<u>60 mil non-reinforced</u> <u>EPDM membrane with tape splices and lap sealant</u>) – <u>TOTAL OF 6 PATCHES</u>.

<u>NOTE</u>:

ALL ABOVE ITEMS ARE SHOWN ON ENCLOSED ROOF PLAN FOR THIS SCHOOL

Remlap Building Services Inc. 1407 Gore Rd., RR1 – Harrow Ontario NOR 1G0



ROOF MAINTENANCE PROGRAM GOOD SHEPHERD CATHOLIC SCHOOL 4 EDITH STREET, THAMESVILLE ONTARIO NOP 2K0

ROOF AREA 'A'

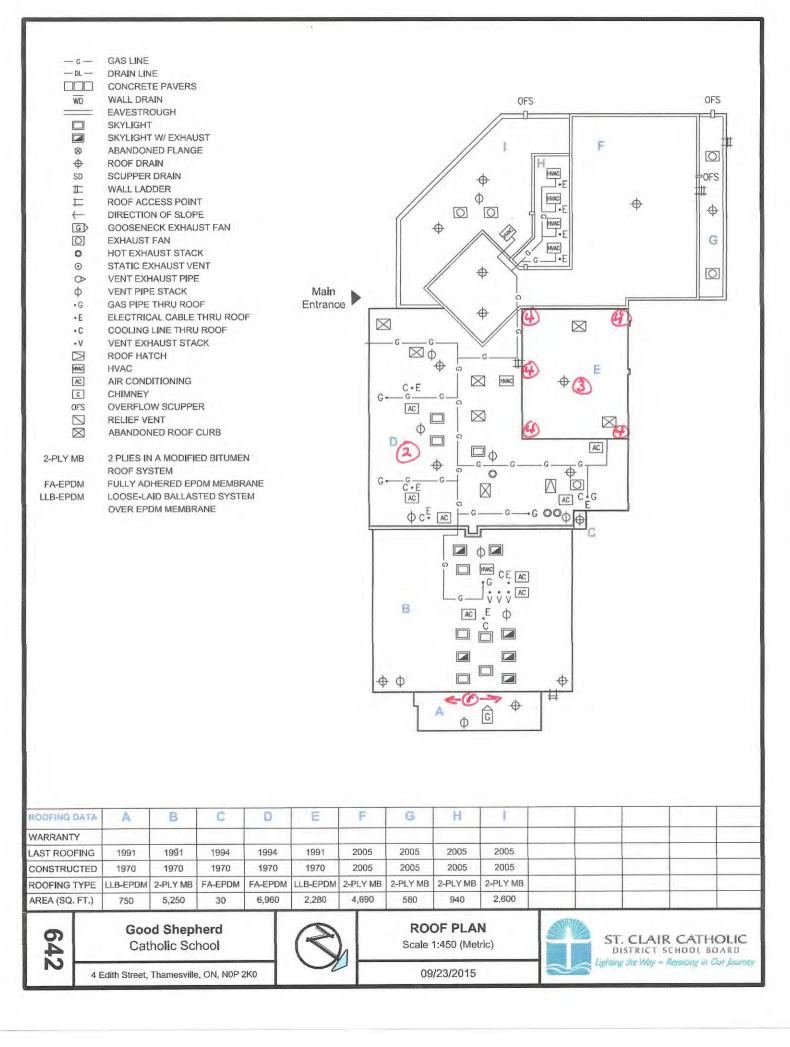
The Existing Single Ply Membrane is bridging along the roof perimeter.. It is suggested that the single ply membrane be cut at the change of directions, allowed to relax and then adhere existing membrane to the roof insulation and inside face of parapet wall with <u>splicing cement</u>. Then install a reinforced securement strip at 12 inches on center with 2 inch disc prior to applying a cover strip (<u>60</u> mil non-reinforced membrane with tape splice and lap sealant) over top covering the securement strip at least 3 inches all around. (<u>ALLOW FOR 20 LINEAR FEET IN TOTAL</u>)

ROOF AREA 'D'

 Field splices are required to be cleaned prior to applying HP250 Primer with 6" wide overlayment strip over top the field splices (with 3" on each side of the lap) and then seal all edges with lap sealant. (ALLOW FOR 160 LINEAR FEET IN TOTAL)

ROOF AREA 'E'

- 3. The Existing Single Ply Membrane is bridging along the roof perimeter.. It is suggested that the single ply membrane be cut at the change of directions, allowed to relax and then adhere existing membrane to the roof insulation and inside face of parapet wall with <u>splicing cement</u>. Then install a reinforced securement strip at 12 inches on center with 2 inch disc prior to applying a cover strip (<u>60</u> mil non-reinforced membrane with tape splice and lap sealant) over top covering the securement strip at least 3 inches all around. (<u>ALLOW FOR 50 LINEAR FEET IN TOTAL</u>)
- 4. The single ply EPDM membrane is no longer fully bonded to the rigid insulation beneath the membrane, at this point in time it is suggested that the perimeter of this area be weighted down with concrete pavers (24" x 24" x 1 ¹/₂") be placed on insulation cushion Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan. (TOTAL OF 15 PAVERS)



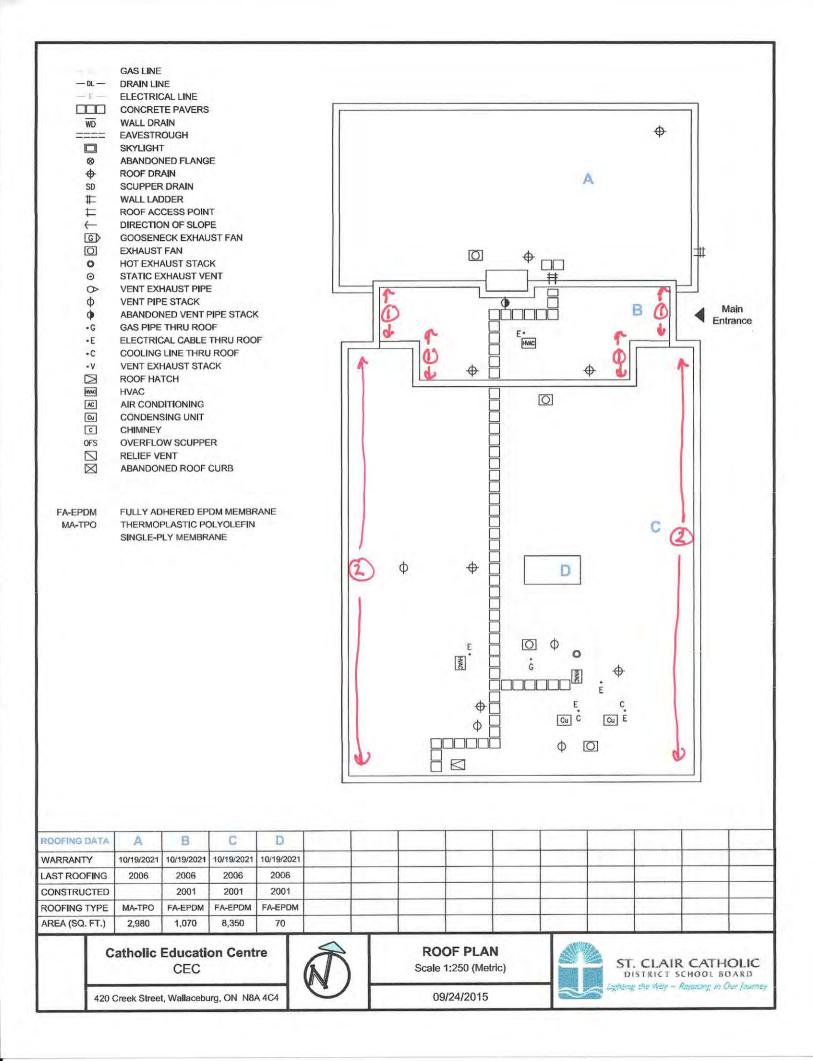
ROOF MAINTENANCE PROGRAM CATHOLIC EDUCATION CENTRE (CEC) 420 CREEK STREET, WALLACEBURG ONTARIO N8A 4C4

ROOF AREA 'B'

 The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the perimeter of this area be weighted down with concrete pavers (24" x 24" x 1 ¹/₂") be placed on <u>insulation cushion</u> – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – <u>TOTAL OF 16 PAVERS</u>.

ROOF AREA 'C'

The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the perimeter of this area be weighted down with concrete pavers (24" x 24" x 1 ¹/₂") be placed on insulation cushion – Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan – TOTAL OF 80 PAVERS.



ROOF MAINTENANCE PROGRAM CHRIST THE KING CATHOLIC SCHOOL 227 THOMAS AVENUE, WALLACEBURG ONTARIO N8A 2B9

ROOF AREA 'A'

1. The existing metal counter flashing is required to be resecured with neoprene fasteners (one every four (4) feet) matching colour of existing metal flashings. (TOTAL OF 22 LINEAR FEET)

ROOF AREA 'B'

- 2. The single ply EPDM membrane is delaminating within the corners of this roof area. It is recommended that a <u>concrete paver</u> (24" x 24" x 1¹/₂") be placed on <u>insulation cushion</u> Type 4 (24" x 24" x 1") in all four (4) corners. (TOTAL OF 12 PAVERS)
- **3.** Isolated membrane patches are required over top existing membrane patches (<u>60mil non-reinforced</u> membrane with tape splice with lap sealant). (<u>6 PATCHES IN TOTAL</u>)
- 4. The existing insulation cushion beneath the wood blocking for gas line supports are required to be removed and replaced with one inch insulation cushion (all edges of the extruded polystrenne rigid insulation is to be covered with spray paint to avoid contact with UV light). (TOTAL OF 6 SUPPORTS)

ROOF AREA 'C'

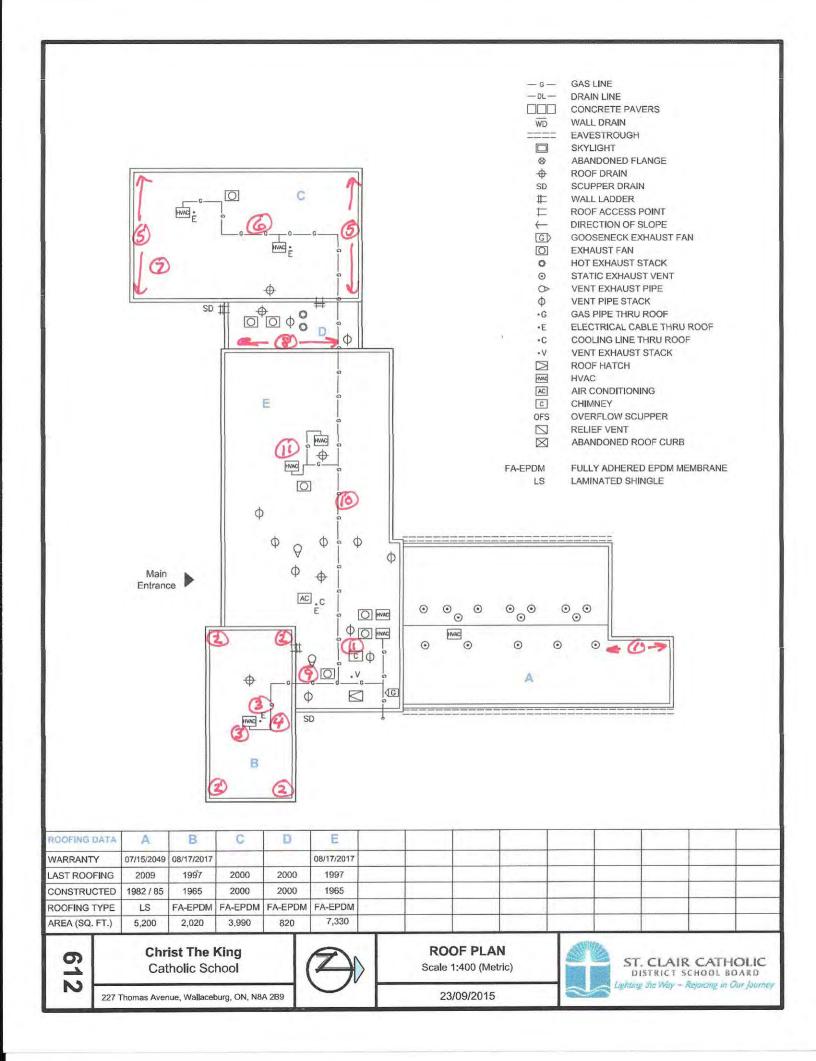
- 5. The existing single ply membrane is bridging along the south and north perimeter of this roof area. It is suggested that the single ply membrane be cut at the change of directions, allowed to relax and then adhere existing membrane to the roof insulation and inside face of parapet wall with splicing cement. Then install a reinforced securement strip at 12 inches on center with 2 inch disc prior to applying a cover strip (<u>60 mil non-reinforced membrane with tape splices with lap sealant</u>) over top covering the securement strip at least 3 inches all around. (ALLOW FOR 90 LINEAR FEET IN TOTAL)
- 6. The existing insulation cushion beneath the wood blocking for gas line supports are required to be removed and replaced with one inch insulation cushion (Type 4) (<u>All edges of the extruded</u> polystrenne rigid insulation is to be covered with spray paint to avoid contact with UV light). (<u>TOTAL OF 8 SUPPORTS</u>)
- Existing single ply membrane which has deformed due to substance spilled on top is required to be cut out and be covered over with new 12" x 12" membrane (60 mil non-reinforced membrane with tape splices and lap sealant). (TOTAL OF 1 PATCH)

ROOF AREA 'D'

8. Since the single ply membrane is bridging and has pulled away from the control joint, it is recommended that the single ply membrane be cut along the top of the control joint and then pulled back on both sides to allow for installation of a 6 inch wide securement strip secured with 2 inch disc and fasteners, 12" on center. Once the securement strips are in place, then adhere the existing single ply membrane with splicing cement to the new securement strip. Then apply new 60 mil non-reinforced membrane 12 inches wide down both sides of control joint with splice tape and lap sealant. (ALLOW FOR 48 LINEAR FEET IN TOTAL)

ROOF AREA 'E'

- **9.** Existing single ply membrane which has deformed due to substance spilled on top is required to be cut out and covered over with new 12" x 12" membrane (60 mil non-reinforced EPDM membrane with tape splices and lap sealant). (TOTAL OF 1 PATCH)
- 10. The existing insulation cushion beneath the wood blocking for gas line supports are required to be removed and replaced with one inch insulation cushion Type 4 (<u>All edges of the extruded</u> polystrenne rigid insulation is to be covered with spray paint to avoid contact with UV light). (TOTAL OF 15 SUPPORTS)
- **11.** Isolated membrane patches are required over top existing membrane patches membrane (<u>60 mil</u> non-reinforced EPDM membrane with tape splices and lap sealant). (**TOTAL OF 8 PATCHES**)



ROOF MAINTENANCE PROGRAM HOLY FAMILY CATHOLIC SCHOOL 649 MURRAY STREET, WALLACEBURG ONTARIO N8A 1W1

ROOF AREA 'A'

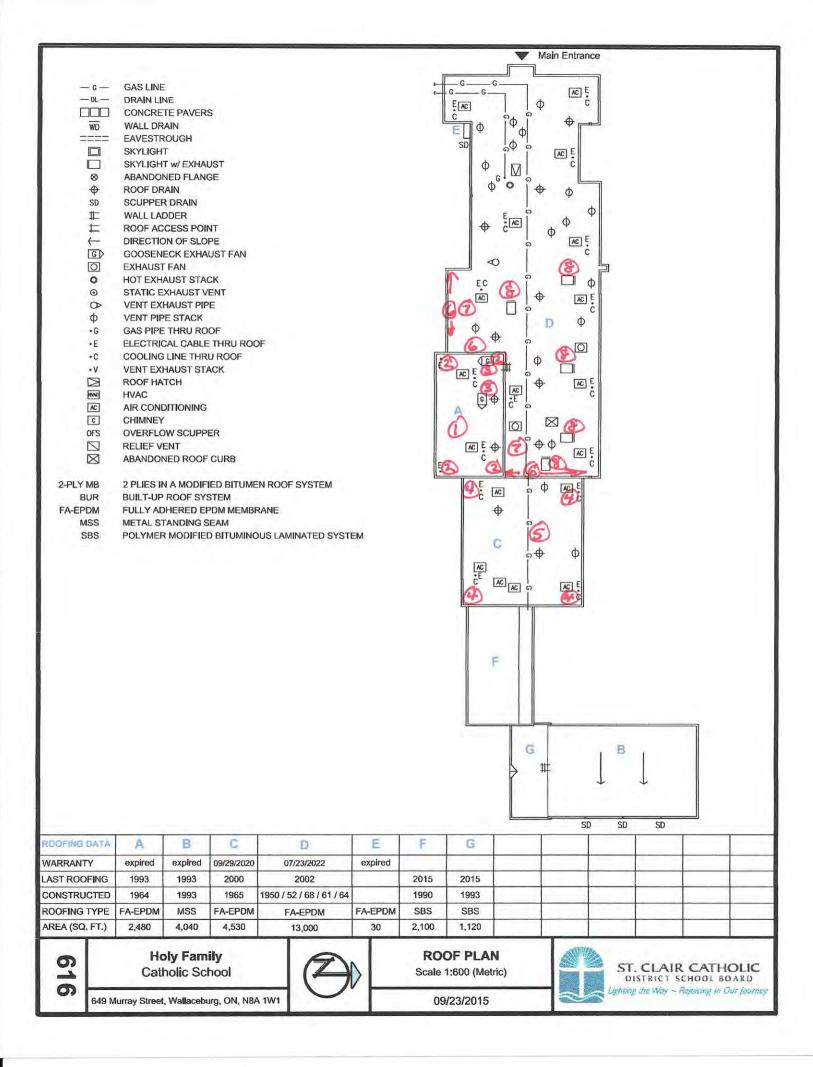
- Field splices are required to be cleaned prior to applying HP250 Primer with 6" wide overlayment strip over top the field splices (with 3" on each side of the lap) and then seal all edges with lap sealant. (ALLOW FOR 20 LINEAR FEET IN TOTAL)
- 2. The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the corners of this area be weighted down with concrete pavers (24" x 24" x 1 ¹/₂") be placed on insulation cushion Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan TOTAL OF 12 PAVERS.
- 3. Isolated membrane patches are required over top existing membrane patches (<u>60 mil non-reinforced</u> membrane with tape splice and lap sealant) <u>TOTAL OF 6 PATCHES</u>

ROOF AREA 'C'

- 4. The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the corners of this area be weighted down with concrete pavers (24" x 24" x 1 ½") be placed on insulation cushion Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan TOTAL OF 12 PAVERS.
- 5. The wood blocking supports for gas line (4" x 4" x 12") are rotten and need to be replaced **TOTAL OF 8 SUPPORTS.**

ROOF AREA 'D'

- 6. The Single Ply EPDM Membrane is no longer fully bonded to the rigid insulation beneath the membrane. At this point in time, it is suggested that the perimeters and the corners of this area be weighted down with <u>concrete pavers</u> (24" x 24" x 1 ½") be placed on <u>insulation cushion</u> Type 4 (24" x 24" x 1") to the area indicated on the Roof Plan <u>TOTAL OF 50 PAVERS</u>.
- Isolated membrane patches are required over top existing membrane patches (<u>60 mil non-reinforced</u> membrane with tape splice and lap sealant) <u>TOTAL OF 2 PATCHES</u>
- The exhaust fan section on one side of the skylight is required to be sealed over top with Elastoform Membrane to the curb of the skylight. Once the Elastoform Membrane is sealed to the skylight curb and single ply membrane on the field, then all edges are to be sealed with lap sealant. <u>TOTAL OF 5</u> <u>SKYLIGHTS.</u>



ROOF MAINTENANCE PROGRAM ST. ELIZABETH CATHOLIC SCHOOL 1350 BERTHA STREET, WALLACEBURG ONTARIO N8A 3K4

ROOF AREA 'D'

 The existing granulated cap sheet membrane is required to be primed along the bottom two (2) feet of the eaves to allow for the torching of 180 granulated surface cap sheet to eliminate the holes within the membrane – <u>TOTAL OF 20 ROWS OF CAP SHEET</u>.

ROOF AREA 'E'

The existing granulated cap sheet membrane is required to be primed along the bottom two (2) feet of the eaves to allow for the torching of 180 granulated surface cap sheet to eliminate the holes within the membrane – <u>TOTAL OF 30 ROWS OF CAP SHEET</u>.

ROOF AREA 'F'

 The Single Ply EPDM Membrane is required to be cut up allowing to mechanically attach some tapered Polyiso rigid insulation sloping towards roof drain prior to fully adhering <u>60 mil reinforced</u> <u>EPDM membrane on top</u>. <u>ALLOW FOR 220 FT² IN TOTAL</u>

ROOF AREA 'H'

4. The existing granulated cap sheet membrane is required to be primed along the bottom two (2) feet of the eaves to allow for the torching of 180 granulated surface cap sheet to eliminate the holes within the membrane – TOTAL OF 20 ROWS OF CAP SHEET.

